

**CORPORATION OF THE TOWNSHIP OF MELANCTHON  
COMMITTEE OF THE WHOLE**

A Committee of the Whole electronic meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, November 19, 2020 at 6:30 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillors W. Hannon, M. Mercer were present. Note: D. Thwaites resigned from Council on November 6, 2020. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Deputy Mayor Besley presided as Chair and called the meeting to order at 6:34 p.m.

**Additions/Deletions/Approval of Agenda**

Moved by Hannon, Seconded by Mercer that the Agenda be approved as circulated. Carried.

**Minutes**

Moved by White, Seconded by Mercer that the minutes of the Committee of the Whole meeting held on October 15, 2020 be approved as circulated. Carried.

**Business Arising from the Minutes**

None.

**Correspondence**

None.

**General Business**

**1. & 2. Letter from David Thwaites regarding the Horning's Mills Hall & Community Consultation Meeting Notes regarding the Horning's Mills Hall**

As Mr. Thwaites was in attendance for the meeting, the Chair asked if he would like to comment on his letter, which he did. Discussion ensued and he would prefer that the Township establish a non-political Committee, as outlined in his letter, to deal with the future of the Hall.

Discussion ensued and it was the consensus of the Committee that the first item of business that needs to be done, is a Building Needs Assessment. This would be valuable information to have on the condition of the building. This will be a recommendation to Council at the next meeting.

Further discussion ensued about a Committee structure and it was felt that two members of Council should sit on the Committee and five members of the Community – with one being a Women's Institute member. Discussion then ensued on the issue of ownership and the consensus was that this matter needs to be resolved, once and for all, as this has been a constant road block. The next recommendation to go to Council would be to direct Staff to advertise for applicants for the Committee.

Discussion ensued on a Terms of Reference, which needs to be clear and well defined and would identify the Board as either Management or Advisory. This would be the first order of business at the first meeting of the Committee. The development of a Terms of Reference is another recommendation for the next Council meeting.

**3. Unfinished Business**

**1. Heritage Advisory Committee Terms of Reference - Draft**

Deferred to next meeting.

**2. Cycling Trails/Routes**

No new information. Item deferred.

**Other/Addition(s)**

Nothing for this.

**Delegations**

No Delegations for this meeting.

**Adjournment**

Moved by White, Seconded by Hannon that we adjourn Committee of the Whole at 6:58 p.m. to meet again at the call of the Chair. Carried.

---

CHAIR

---

CLERK